

Tender for selection of Agency for Construction of washroom at Service-1



Block 3, 3rd Floor, E-1 Wing,
Karmayogi Bhavan, Sector10 A,
Gandhinagar - 382 010 Gujarat

[Email:garud.gandhinagar@gmail.com](mailto:garud.gandhinagar@gmail.com)

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On behalf of Gandhinagar Railway and Urban Development Corporation (GARUD), the The Leela Gandhinagar, Air Space, Above Gandhinagar Railway station, Sector 13, Gandhinagar invites tenders for **Selection of Agency for Construction of washroom at Service-1**

GANDHINAGAR RAILWAY URBAN DEVELOPMENT CORPORATION LIMITED, GANDHINAGAR

Tender NO: GARUD/GNC/ENGG/TLGN/NOV23/01

dated: 02nd November 2023

Letter of invitation of bid for Appointment of Agency for Construction of Washroom at Service-1 at The Leela Hotel, Gandhinagar.

Sealed bids are invited for Appointment of Agency for Appointment of Agency for **Selection of Agency for Construction of washroom at The Leela Hotel, Gandhinagar**. This tender document is published on GARUD official website (<https://www.garud.org.in/>).

The last date of receipt of bid is 10th November 2023 **up to 1800 hrs**. The Financial bid of successful responsive and technically-qualified bidder will be opened thereafter as per the terms and conditions of this document.

GARUD reserves the right to accept or reject any bid received without assigning any reason whatsoever.

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PART – I Forwarding Letter

Subject: Tender for Selection of **Agency for Construction of washroom at Service-1 at The Leela Hotel, Gandhinagar.**

The General Manager
The Leela Gandhinagar,
Air Space above Gandhinagar Railway Station, Sector 13
Gandhinagar – 382010 Gujarat

Sir,

In response to the Tender No. GARUD/GNC/ENGG/TLGN/NOV23/01 dated 2nd November 2023 issued on behalf of the Gandhinagar Railway & Urban Development Corporation Limited, Gandhinagar hereinafter mentioned as the GARUD for **Selection of Agency for Construction of washroom at Service-1 at The Leela Hotel, Gandhinagar** and in conformity with the terms and conditions, laid down herein.

I/We do hereby submit my/our Bid duly signed by me/us for the above for **Selection of Agency for Construction of washroom at Service-1 at The Leela Hotel, Gandhinagar.**

- 1) I/We undertake to provide “**Construction of washroom at Service-1 at The Leela Hotel, Gandhinagar**” in all respects on receipt of the order from GARUD.
- 2) In the event of the whole contract as Bid by me/us is not given to me/us, I/we do agree to accept and carryout such portions of Contract included in my/our Bid or may be allocated to me/us.
- 3) We are enclosing herewith following documents as desired.

Signature of the Bidder

1. **Tender Fee Rs. 1,500/- (Rupees Fifteen Hundred only) in form of Demand Draft in favour of Gandhinagar Railway and Urban Development Corporation Ltd. Payable at Gandhinagar**
2. **EMD of Rs. 9,500/- (Rupees Nine Thousand Five Hundred only) in form bank guarantee or Demand Draft or FDR in favour of Gandhinagar Railway and Urban Development Corporation Ltd. Payable at Gandhinagar**
3. Registration certificate of firm/Partnership Deed/ Shop & Establishment Certificate.
4. Previous experience in the same trade with: supporting copies of documents.
5. Last 3 years IT returns: certificate (enclosed Photocopy)

Signature, Name & Designation of the signatory Status and Office seal

Check List for Agency

1	Tender Fee	Rs 1500/- (Non Refundable)	To be submitted in form of DD in Favor of Gandhinagar Railway & Urban Development Corporation Limited
2	Earnest Money Deposited	Rs 9,500/- (Refundable)	
3	Experience Certificate/Similar nature of works	of last 3 Year	
4	CA Certified Turnover Certificate	of last 3 Years	
5	Details of personnel's to be deployed at Site for training at site	Including Key contacts of the company	
6	Financial Bid	Price bid	As per Annexure I

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(1)	Name of Work :	Construction of Washroom at Service-1 at The Leela Hotel, Gandhinagar.			
(2)	Tender Dates :				
A	Date of publish of Tender document	Date	02/11/2023		
B	Start download date of RFP/RFQ/Tender documents	Date	03/11/2023	4pm	
C	Last download date of RFP/RFQ/Tender Document	Date	10/11/2023	4pm	
D	Last date for submission of technical document & Finance Bids – In hard copy at Leela Gandhinagar	Date	10/11/2023	6pm	

MEMORANDUM OF WORKS IN BRIEF

(1)	Estimate Cost of work	Rs. 9,50,000/-
(2)	Earnest Money	Rs. 9,500/ (Refundable after acceptance of LOA by L1 bidder)
	Tender Fee	Rs. 1500/-
(3)	Validity period of tender offered	180 days from the end date of downloading Bids.
(5)	Time period for Comprehensive Warranty incl. repair, and replacement of faulty parts without any extra cost	1 Year from the date of Complete installation(Except Consumables)
(6)	Other details	
	(i) Mode of quoting rates in Schedule of items to be carried out	In figures as well as in works.
	(ii) Tender Inviting Authority	GARUD
	(iii) Tender Opening Authority	GARUD

TENDER NOTIFICATION

It is proposed to arrange for **Construction of Washroom at Service-1 at The Leela Hotel, Gandhinagar.**

1. A competitive bid is hereby invited from reputed & experienced agencies **for Construction of washroom at Service-1 at The Leela Hotel, Gandhinagar.**
2. Eligibility Criteria:

2.1 Technical Qualification:

Bidders should meet the below-specified criteria for technical proposal consideration.

The bidders are supposed to provide the supporting documents and compliances as mentioned below. Any deviation from the same will lead to the disqualification.

Sr. No	Qualification Points	Minimum Criteria	Supporting Docs. to be sent in the technical proposal
1	Number of clients currently working with	Minimum 2 working sites	Attach the copy of work orders.
2	Years in Business	More than 5 years	Attach Company registration /incorporation certificate
3	Experience	The bidder should have the experience of MEPF & Civil work with 5 star Hotel / Railway Station/Airports/Hospital/ Telecom/ Reputed Institutes/ Public Places/ Tourism Places/ Corporate Offices/etc. or similar institution.	Attach the related work order or completion certificate
4	Annual Business Turnover	The bidder must have an Average annual turnover Of more than Rs. 40 lacs for of the last 3 financial year. Start-ups with innovative technologies are motivated to participate in the tender. Start-ups will be exempted in turnover as per the govt. guidelines.	Attached the balance sheet of the company of the FY 2020-21, 2021-22 & 2022-23 duly signed by Chartered Accountant.
5	Technical Specification and Compliances	The participants have to comply all the technical specifications mentioned in the bid document.	The signed and stamped offered technical specifications.

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2.2 Financial Qualification:

The bidder must possess below stated registrations & certificates regarding labour laws & other compliances to apply for the technical bid.

Sr. No	Description	Qualification Requirement	Supporting Docs. to be sent in the technical proposal
1	PAN Registration	The bidder must possess the PAN from the tax authorities	Attach the PAN Certificate of the company
2	Shop and Commercial Establishment Registration	The bidder must be registered with Shop and Commercial Establishment Acts 1958.	Attached the copy of Registration Certificate
3	GST Compliance	The bidder must possess the GST Number from the tax authorities	Attach the GST Certificate of the company
4	Office Establishment	Should have a registered branch/office in Gujarat or an undertaking that branch/service office will be opened in Gujarat.	Attach Government License/ Any tax registration Certificate or similar evidence

3. The bid should be submitted intact in the prescribed Bid forms in sealed covers in two cover bid systems. The main cover should be superscribed with the name **Agency for Construction of Washroom at The Leela Hotel, Gandhinagar**. So as to reach it to the office of Purchase Office, The Leela Gandhinagar hereinafter mentioned as the General Manager before 1800 hrs. Of 10/11/2023.

4. **First cover** Superscribed with name of **technical bid**:

- a) Work order/work completion certificate for similar nature of works.
- b) EMD
- c) GST Certificate
- d) Copy of PAN card
- e) Last 3 years CA Certified Turnover details in given format
- f) Name of personnel to be deployed for Supervision of work
- g) Evident proof having details of experience of similar nature of works.
- h) Technical Specifications and BOQ Compliances

5. Financial Bids must be submitted in Separate Sealed Envelope.

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6. GARUD reserves the right to refuse to issue the bid documents to any person or firm without assigning any reasons for it.
7. **Bidders must visit site (i.e. The Leela Hotel, Gandhinagar) before bidding for the tender.**
8. Bid will be considered firm for acceptance for a period of three months from the last date of receipt of Bid. Bidders are not free to withdraw or modify the Bid during this firm period. **The Bidder must sign each and every page of Bid form.**
9. The accepted Bid form of the Bid notification, terms & conditions of this contract, specifications, samples, correspondence and general conditions shall form part of the agreement.
10. The Bid should be free from errors and corrections, if any should be made neatly and attested by the Bidder. The number of corrections in each page of Bid schedule should be noted in words at the bottom of each page.
11. The Bid rates should be net rates inclusive of all insurance, packing, forwarding, freight charges,, Site Visits, manpower, labour, spares and all other incidental charges if any (Excluding GST). The rates should be given both in figures and words. Alternative proposals/rates are or conditional bids liable to be rejected.
12. Nothing will be paid extra except additional work assigned by GARUD. GARUD may extend the scope of work with mutual agreed terms and conditions.
13. The financial bid of the technically qualified bidders will be only opened at later stage and will be intimated to technically qualified bidders.
14. Bidders have to provide Construct Washroom at Service-1 at The Leela Hotel, Gandhinagar.
15. The acceptance of quoted rate should be approved by the competent authority of GARUD.
16. GARUD will have full authority to award the contract for the Bidding items on part or full and the number of units to which the annual maintenance is to be affected. .
17. If there are any additional requirements the same should be executed only after approval from the competent authority of GARUD within the time frame as finalized by the project committee/Authority.

Having made myself/ourselves thoroughly acquainted with the clauses of the above Bid notification and understanding the terms thereof. I/We agree to confirm there to in all points.

Name of the Bidder in full:

Address of the Bidder:

Station:

Date:

SIGNATURE OF THE Bidder

TERMS AND CONDITIONS

1) Scope of Work: Bidder

Following are the key works those the bidder has to carried out

- 1) Construction of Washroom at Service-1 at The Leela Hotel, Gandhinagar
- 2) Necessary MEP and Civil work for the said washroom construction from the given source as per the instruction of GARUD. The bidders are advised to visit the site before quote to understand the actual site condition.
- 3) The bidder completes the work within 5 weeks from the date of Work Order.
- 4) Bidder should confirm all the requirements in pre-bid meeting.
- 5) Excavation work for foundation, Construction of Wall & cubicle partitions, Tile Work on walls and floor, laying of pipelines with necessary support, Sanitary and fittings
- 6) Construction of Vanity Counter in both section as per design with required finish.
- 7) Fresh Air and Ventilation provision to maintain required Air Change per hour
- 8) Installation of Entrance wooden doors, Cubicle partition and doors with accessories
- 9) Electrical Work such as supplying & laying cables, internal wiring ,supply & installation of Lights
- 10) Supply and installation of mirror in both sections
- 11) Supply and installation of Helix board false ceiling with supporting frame & accessories
- 12) Supply and installation of 0.8mm GI Sheet at the top with required support structure.
- 13) Painting work on ceiling and on outer walls as per requirement.
- 14) Loading, unloading of material is in bidder scope
- 15) All tools and tackles required is in bidder scope

2) Scope of Work: GARUD / LEELA

- 1) Main Electrical connections with MCB to provide at the installation area with proper cable dressing and termination as per requirements of bidder electricity requirements.
- 2) Necessary plumbing nearby points for hot and cold water provided as per requirements.

3) Compliance to the Labor Laws

You as the Contractor shall have to comply with all the prevailing labour laws including the Minimum Wages Act, Employees' Provident Fund, Workmen Compensation, Labor Welfare and all other related laws and the rules made there under without fail and shall indemnify GARUD against any claims that may crop up arising out of non-compliance of these laws and rules. You shall also obtain labour license from the Labor Commissioner and also necessary insurance as per the rules.

4) Compliance to Safety Norms & Regulations:

The Agency shall comply all the requirements and safety norms & regulations applicable to and at the site during execution of all work. Please ensure that you have obtained necessary Agency License or with your sub-Agency which shall in turn be produced before GARUD without fail. Structural stability of all temporary structures shall be ensured from competent Structural Engineer. It is the basic requirement of the contract. Safety is the essence of this contract.

5) Coordination:

You as the Contractor shall work under the close coordination and under day to day monitoring of the GARUD and Concerned Authority, at the site and maintain the Daily progress report, measurement book which delineates the preciseness of the times to be verified at the site from time to time our Engineer/s and or representative/s will also make visit and access to anywhere at the place of work.

6) Compliance of the instructions given by GARUD/Concerned Authority:

All the instructions given by GARUD/Concerned Authority shall be incorporated shall be strictly observed while executing the work. The quality and time are the essence of the work, which shall be noted.

7) Work Specifications:

You as the Contractor shall have to all the work instructed by GARUD/ Concerned Authority.

8) Contract Agreement:

The Letter of Award by itself shall constitute a legally binding and valid concluded Contract Agreement between you as the Contractor and GARUD as the Employer. The Agreement shall remain valid and effective from the date of issuance of this Letter of Award up to the date of issuance of satisfactory Work Completion Certificate to be issued by GARUD as the Employer. A formal Contract Agreement stating that the parties have agreed to the Terms and Conditions set out in the Letter of Award which has been made a part of Contract shall be signed and entered into immediately on payment of the Security Deposit by the Contractor.

9) Variations:

Variations in the work in the form of extra items shall not be executed by the Contractor unless a specific, valid and binding "Variation Order" is issued by the Competent Authority of GARUD. Any extra item / variations executed by the Contractor without such valid "Variation Order" shall be outright rejected and the Contractor shall not be entitled to claim any payment towards such variations.

10) Payment:

Payment will be made within 60 to 90 days from receipt of bill. The Vendors should submit their bill to the account office within 7 days from the date of work completion

11) Termination:

GARUD shall have exclusive and undisputed authority to terminate the Contract on the grounds of poor performance of Contract or non-performance of the Contract or compromise in quality of works by issuing a Notice of Termination. On such termination, the rights arising out of this Letter of Award shall cease.

12) Liquidated Damages:

If work is not completed as per specification and as per time schedule, liquidated damages will be levied for the work delayed / non-performance of the work will be imposed at the 1% of rate of quoted price of such item for a work. Maximum up to 10% of the contract value.

13) Loss and Damages:

Any loss or damages or deterioration of the material in transits shall be at the cost of the bidders. It shall be at the discretion of the GARUD to reject, damaged or spoiled material, if so

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noticed. During the work, if any property of client damaged than book value/ repair cost + 20 % of same should be recovered from bidder.

14) Jurisdiction of Courts:

The Courts at Gandhinagar / Ahmedabad shall have exclusive jurisdiction in all matters relating to this Letter of Award cum Contract Agreement.

15) Dispute Resolution:

Any dispute arising out of this Letter of Award cum Contract Agreement shall be first resolved through amicable settlement between the Contractor and the Employer (GARUD). In case if the process of amicable settlement fails, the dispute shall be referred to a Sole Arbitrator for adjudication as per the Indian Arbitration and Conciliation Act 1996 read along with its amendment in 2015 & 2019. Costs of Arbitration shall be equally shared by the Contractor and GARUD. The Arbitration Proceedings shall be carried out at Gandhinagar.

16) Force Majeure:

- a. Neither party shall be liable to the other for any loss or damage occasioned /caused by or arising out of act of God and in particular, Unprecedented floods”, volcanic eruption, earthquake or other convulsion of nature and other acts, such as but not restricted to invasion, the act of foreign countries, hostilities or war like operations before or after declaration of war rebellion military or usurped power (but excluding strikes and lockouts) which prevent performance of the contract and which could not have been foreseen of avoided by a prudent person.

Note: Unprecedented flood; means the flood crossing the highest observed flood level which is on the available record.

- b. If any loss of damage happens to the works, or any part thereof, or materials or plant for incorporation therein, during the period for which the contractor is responsible for the care thereof, from any cause whatsoever, other than the risk defined in the clause 16 (a) as above, the Contractor shall at his own cost, rectify such loss of damage so that the permanent works conform in every respect with the provisions of the contract to the satisfaction of the GARUD/Leela Authority.

17) You are required to sign & seal the second copy of this Letter of Award, in token of confirmation and acceptance of the Terms and Conditions set forth herein above within a period of 10 days from the date of issuance of this Letter of Award. If you fail to send the signed copy within the period of 10 days as stated herein above, this Letter of Award shall be deemed to be cancelled without any specific notice to be issued by GARUD.

Signature of the Bidder

Financial Bid: To be submitted offline

Name of the Bidder:	
Location:	
Date:	

S.No	Job Description	Uom	Qty	Unit Rate	Amount
1	Excavation work for foundation	Job	1		
2	Backfilling work to elevate the level	Job	1		
3	Brick and plaster work with foundation	sqft	750		
4	RCC G-slab & PCC work	sqft	190		
5	Coping work	sqft	60		
6	Providing and fixing of wall and floor tiles (Somany/Kajaria/Nitco/AGL)	sqft	750		
7	Granite stone 19mm work for vanity counter in both sections as per requirement (63" x 24")	sqft	70		
8	Providing and applying two coat of emulsion paint with required finish and putty work wherever required	sqft	300		
9	Supply and installation of 0.8mm GI Sheet at the top with required support structure.	sqft	200		
10	Providing and fixing for plumbing material along with piping work (4 washbasin,3 WC,3 Urinal)-Make Jaquar	Job	1		

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11	Drainage pipeline work 6" pvc pipe & fittings (Astral) for floor drain	RMT	150		
12	Providing and installation of 6 mm wall mounted Mirror (63" x 48")work with accessories	no's	2		
13	Wooden Entrance hard wood door 40mm thick 7 feet x 2.5 feet with metal door frame	no's	2		
14	Washroom door(3 no's) and partition make Greenlam Aluminium sturdo	Job	1		
15	Electrification work 10 lights 18W round(Osram),16 A 3 Module 2 points, 6 amp 4 module - 2 points)	Job	1		
16	Providing and fixing False Ceiling 12mm Calcium Silicate sheet work along with required framing work	sqft	320		
17	Providing and installation of Exhaust(350cfm)along with duct work for both sections	job	1		
Total Amount In INR (Exclusive GST)					

NB:- GST applicable will be paid extra.

The final evaluation of the technically-qualified bidders will be based on the above said table.

Signature of the Bidder